



**MARYLAND DEPARTMENT OF TRANSPORTATION
MARYLAND TRANSIT ADMINISTRATION**

**REQUEST FOR INFORMATION
SITE SELECTION
PROPOSED MARC COMMUTER RAIL MAINTENANCE AND LAYOVER YARD.**

KEY INFORMATION SUMMARY SHEET

RFI Reference Number: MTA-1311

RFI Issue Date: October 28, 2009

RFI Issuing Office: MTA Office of Procurement

Procurement Officer: John L. Cousins, Deputy Director, Procurement
6 Saint Paul Street, 7th Floor
Baltimore, MD 21202

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Response Due Date: December 4, 2009 at 2.00 P.M. local time

Submit Responses via e-mail to: qtran@mtamaryland.com

DISCLAIMER

This RFI is issued solely for information and planning purposes and does not constitute a solicitation. Responses to this notice are not offers and cannot be accepted by the Maryland Transit Administration's Procurement Office to form a binding contract. Respondents are solely responsible for all expenses associated with responding to this RFI. Responses to this RFI are subject to Public Information Act (PIA) requests.

Respondents shall give specific attention to the clear identification of those portions of its response that it considers confidential, proprietary commercial information or trade secrets, and provide justification why such materials, upon request, should not be disclosed by the OAG under the Public Information Act, Title 10, Subtitle 6, Part III of the State Government Article of the Annotated Code of Maryland. Responses to this RFI will not be returned.

1.1 PURPOSE

The Maryland Transit Administration's (MTA) Office of Planning is issuing this RFI to gather information from property owners, real estate brokers, local Economic Development and Planning offices, and others to assist the MTA in identifying and assessing sites for a proposed MARC Commuter Rail maintenance and layover yard. The MTA seeks to acquire the property in fee containing approximately fifty (50) to one hundred (100) developable acres to construct a rail yard on the Amtrak Northeast Corridor (NEC). The site should accommodate a full MARC rail yard and shop complex approximately 5,600 feet in length (including lead tracks), parallel to the NEC, with access at both ends. An existing rail connection to the NEC is not required.

An undeveloped or unused site is preferable, but MTA will consider developed property and provides relocation assistance to occupants. A single property or property owner is desirable, but not required. The site should also meet the following criteria

1. Adjacent to or within one quarter (1/4) mile of the NEC
2. Appropriate zoning (non-residential)
3. Accessible to the state and national highway network 24 hours, 7 days per week.

The property should be located along the NEC, between Greenmount Avenue in Baltimore City, Maryland, to the Delaware State Line in Cecil County, Maryland.

1.2 BACKGROUND

MTA seeks to develop a list of sites meeting the criteria above so that it may assess their feasibility as potential locations for a MARC commuter rail maintenance and layover facility.

1.3 RFI RESPONSE FORMAT

Vendors shall respond to the attention of the Procurement Officer. All responses are to be submitted electronically via e-mail in pdf format. The response shall include a brief description and overview of the site, along with the following:

1. Property address and legal description
2. Aerial photo of the site, with clearly defined boundaries
3. Tax map information and site boundaries
4. Current zoning
5. Name, address, telephone number, and email address of property owner
6. Maximum developable acreage of the site
7. Identification of all improvements on the site
8. Number and location of roadway access points
9. Frontage (in feet) and/or access points to NEC trackage
10. Site assessment reports that may have been developed for the property, and/or any known environmental features and past uses of the property

1.4 QUESTIONS AND INQUIRIES

The Procurement Officer will accept written questions from prospective respondents. The submission deadline for written inquiries is November 6, 2009 at 2.00 P.M. local time. Questions should be submitted by e-mail to: qtran@mtamaryland.com

1.5 MINORITY BUSINESS PARTICIPATION

The State of Maryland encourages Minority Business Enterprises (MBE) to participate in all contracts. MDOT hereby notifies all Offerors that in regard to any contract entered into pursuant to this RFI, MBEs will not be subject to discrimination on the basis of race, color, sex or national origin in consideration for an award. Minority Business Enterprises are encouraged to respond directly to this RFI.